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Dear Sir Weber,

I am eagerly writing to you with regards to the possibility of working as a Head of the Accounting Department at ReiseBank in Berlin.

As an accomplished auditor and financial accountant, I am very excited to contribute my experience and skills to your dynamic company that is passionate about accessible and easy financing solutions. I am as well. I can relate to the mission of ReiseBank and I firmly believe that I can be a strong driving force in achieving your organizational goals and fulfilling your vision.

My professional skills match the job description very well: I have previous experience working in a team setting, I am an expert in international and business accounting and I excel in problem solving and customer service. Please consult the CV enclosed for further details on my experience, skills and abilities.

I am a very energetic, positive and adventurous person, eager to learn more and grow within an open-minded company. I speak fluent English, German and I am currently in the process of learning French. My work ethic is based on commitment, responsibility and attention to detail. I am a fast and willing learner and adapt easily to new environments and new people.

Thank you kindly for taking the time to consider my application. I look forward to hearing from you in the near future.

Yours sincerely,

Tom Schmit

